

**I. DENOMINATION OF EVENT**

VENUE: Hagen  
DATE: 06/06/2024 – 09/06/2024  
NF: GER  
Indoor:  Outdoor:

**EVENT CATEGORIES:**

CPEDI1\*  CPEDI2\*  CPEDI3\*  
 Championships  Games

**II. GENERAL CONDITIONS**

This event is organised in accordance with:

- FEI Statutes, 24<sup>th</sup> edition, effective 21 November 2023.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2024.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023, updates effective 1 January 2024.
- **FEI Rules for Para Dressage Events – 4<sup>th</sup> edition, effective 1 January 2023, updates effective 1 January 2024.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 06/05/2024, Update 08/05/2024

Signature:



Ronan Murphy  
Director Para Dressage

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## IV. GENERAL INFORMATION

### 1. ORGANISER

Name: Reitsportclub Osnabrücker Land e. V. and Horses & Dreams Entertainment GmbH

Address: Am Borgberg 3, D 49170 Hagen am Teutoburger Wald

Telephone: +49-5401-89 62 38

Email: [hd@psi-sporthorses.de](mailto:hd@psi-sporthorses.de)

Website: [www.psi-events.de](http://www.psi-events.de)

#### Contact Details Show Ground:

Address: Am Borgberg 3, 49170 Hagen am Teutoburger Wald  
(Navigation: Loheiden-Knapp)

Telephone: +49-5401-89 62 38

GPS Coordinates: Latitude: 52.193811 / Longitude: 7.965765

Accessibility details (directions by road, nearest airport / train station / GPS Coordinates):

Arrival by road: Hagen aTW is located about 10 kilometres Southwest off Osnabrück.

#### **From Northward direction:**

- Motorway A1, in the direction of "Dortmund" up to intersection "Lotte/Osnabrück",
- A30 in the direction of "Hannover/Osnabrück",
- Exit „Osnabrück/Sutthausen“; in the direction of **Hagen a.T.W.**,
- In Hagen: Go through the roundabout in the direction of "Lengerich",
- Go through the 2. roundabout in the direction of "Lengerich",
- After 1500m turn left in the direction of „Hof Kassermann“, then follow the signposts.

#### **From Southward direction:**

- Motorway A1 in the direction of „Bremen“,
- Exit „Lengerich“ in the direction of „Lengerich“,
- In Lengerich: in the direction of „Osnabrück“ up to „Natrup-Hagen“,
- In Natrup-Hagen: Go through the roundabout in the direction of "Hagen a.T.W.",
- Just before the entrance of Hagen a.T.W., turn right in the direction of „Hof Kassermann“, then follow the signposts.

Arrival by train: station Natrup-Hagen a. T. W.

Arrival by plane: airport Münster-Osnabrück (FMO)

### 2. ORGANISING COMMITTEE

Honorary President:

President: Ullrich Kassermann, Francois Kassermann

Show Secretary: Susanne Sager, [show@reitturnier.de](mailto:show@reitturnier.de)

Press Officer: Ute Raabe, [presse@psi-sporthores.de](mailto:presse@psi-sporthores.de)

### 3. EVENT DIRECTOR

Name: Ullrich Kassermann, Francois Kassermann

Sport: Michael Holtgers Mobile: +49 171 621 0275

Email: [michael@holtgers.de](mailto:michael@holtgers.de)

Hospitality: Dorothee Hahn Mobile: +49 171 275 45 70

Email: [d.hahn@psi-sporthorses.de](mailto:d.hahn@psi-sporthorses.de)

Address: Am Borgberg 3, D 49170 Hagen am Teutoburger Wald

Telephone: +49 (0) 5401 89 62 38

Email: [hd@psi-sporthorses.de](mailto:hd@psi-sporthorses.de)

**V. OFFICIALS**

\* Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Ref.	Panel	Function	FEI ID	Name	NF	Level
1	Ground Jury	Ground Jury Panel of three <input checked="" type="checkbox"/> or five <input type="checkbox"/> Number of Competition arena(s): one <input checked="" type="checkbox"/> or two <input type="checkbox"/>				
		Ground Jury President	10049288	Freddy LEYMAN	BEL	L4/5*
		Foreign Judge	10050717	Ineke Jansen	NED	L4/5*
		Ground Jury Member	10097808	Monique PEUTZ-VEGTER	NED	L3/4*
		Ground Jury Member	10051971	Anne PRAIN	FRA	L4/5*
		Ground Jury Member	10023450	Karen Pavicic	CRO	L2/3*
2	Technical Delegate	Foreign Technical Delegate (for Championships only)				
3	Classifiers	Chief Para-Classifier	10052643	Dr. Christa Walter	AUT	L4
		Assistant Para Classifier	10165249	Stefan Sevenich	GER	L2
4	Chief Steward	Chief Steward	10052863	Jaana ALVESPARR	SWE	L4
5	Assistant Stewards	Assistant Steward	10083369	Petra CHOC	AUT	L2
		Assistant Steward	10159460	André SANTOS,	POR	L1
		Assistant Steward				
6	FEI Veterinary Delegate	Veterinary Delegate	10048846	Dr. Hermann-Josef GENN	GER	L3
		Assistant Veterinary Delegate	10051967	Dr. Holger Steinmann	GER	L3
7	FEI Veterinary Commission	Veterinary Commission President				
		Foreign Veterinary Delegate				
		Veterinary Commission Member				
8	VSM Veterinary Services Manager / Treating Veterinarian (VR Art 1103/1105) / 24h VSM	Veterinary Services Manager	10089745	Katrin BUNTENKÖTTER	GER	L2
		Treating Veterinarian (one for every 200 horses)	10089745	Katrin BUNTENKÖTTER	GER	L2
			10089747	Dr. Vitus BUNTENKÖTTER	GER	L1
9	Doctor/Medical Service	Doctor/Medical Service		MALTESER RETTUNGSDIENST	GER	
10	Farrier	Farrier		Istvan SZABADI	HUN	

## VI. INVITATIONS

### 1. GENERAL

Number of NFs invited:	All
State which NFs are invited:	All
Reserve NFs:	Not applicable
Number of home athletes:	approx. 40
Number of athletes per NF:	approx. 4
Number of horses per athlete:	2

Open to all National Federations with Para riders:      Yes                       No   
Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

## VII. ENTRIES

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

### 1. ENTRY DATES:

Definite Entries:	13/05/2024
Last date for substitutions:	05/06/2024
Entries have to be sent to:	<a href="mailto:show@reitturnier.de">show@reitturnier.de</a>

**Entry fee per horse:** (VAT excluded)

Stabling fee per horse (if any): 300,- €

Starting fee per horse (if any): 190,- €

#### VAT:

Stabling fee per horse (19%): 30,40 €

Starting fee per horse (7%): 21,00 €

**Total fee per horse: 511,40 €**

**IMPORTANT – Entries must include the following information on :**

- Horses:** • name of horse • date of birth • breed • country of birth • stud-book initials • passport number/FEI horse registration number • colour • sex • name(s) of owner(s)  
**Athletes:** • name of athlete • nationality of athlete • FEI rider registration number

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB :** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 300,- €

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All further fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only approved by the FEI and listed in the approved schedule can be charged by the Organiser.

EADCMP Fee:            Included in entry fee             Not included in entry fee

Lower Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)

Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Manure disposal:	€ 40,00 per box
Hay:	€ 12,00 per bale    incl. Vat
Straw:	not available
Shavings:	€ 14,00 per bale incl. Vat (1 <sup>st</sup> bedding included)
Additional box:	€ 200,00 per box incl. Vat
Double box for competing horses:	€ 390,40 incl. Vat per double box.
Tack box:	€ 200,00 incl. Vat per box
Box or additional horse	€ 250,00 incl. Vat per box
	Additional boxes/tack boxes have to be ordered in advance. Boxes which have been ordered in advance have to be paid, unless they can be handed over to another Athlete, only with the permission of the OC.
Electricity:	€ 180,00 per charge (alternating current Schuko 240 volt) (Other electricity supply can be made available (e. g. 16/32 ampere or similar), however the extra costs will be at the athletes' own expense.
<b>Health Papers:</b>	<b>€ 95,00 per horse</b>
Parking fee for lorries:	€ 20,00 per lorry
Parking fee for cars:	€ 12,00 (each Athlete has one free parking ticket)
Early Arrival without agreement with OC	€ 100.00 per horse
Early arrival with agreement with OC	€ 50.00 per horse
Credit Card fee	5,00%
Attention:	All fees have to be settled in Euro (EUR).

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: DE 325 632 133

**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables:</u>	Wednesday	05/06/2024	11:00
• <u>Horse Inspection:</u>	Thursday	06/06/2024	15:00
• <u>Chef's d'Equipe Meeting (if applicable):</u>	Thursday	06/06/2024	18:00
• <u>Declaration of Starters</u>	Not later than two (2) hours before the draw.		
• <u>Draw:</u>			
For all competitions the previous evening of the respective competition by 17:00			

<b>Competitions CPEDI3*</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
No 01 Grade I Grand Prix Test A	Friday	07/06/24	not before 8.00 h	Prize in kind
No 02 Grade II Grand Prix Test A	Friday	07/06/24	not before 8.00 h	Prize in kind
No 03 Grade III Grand Prix Test A	Friday	07/06/24	not before 8.00 h	Prize in kind
No 04 Grade IV Grand Prix Test A	Friday	07/06/24	not before 8.00 h	Prize in kind
No 05 Grade V Grand Prix Test A	Friday	07/06/24	not before 8.00 h	Prize in kind
No 06 Grade I Grand Prix Test B	Saturday	08/06/24	not before 8.00 h	Prize in kind
No 07 Grade II Grand Prix Test B	Saturday	08/06/24	not before 8.00 h	Prize in kind
No 08 Grade III Grand Prix Test B	Saturday	08/06/24	not before 8.00 h	Prize in kind
No 09 Grade IV Grand Prix Test B	Saturday	08/06/24	not before 8.00 h	Prize in kind
No 10 Grade V Grand Prix Test B	Saturday	08/06/24	not before 8.00 h	Prize in kind
No 11 Grade I Grand Prix Test Freestyle	Sunday	09/06/24	not before 8.00 h	1000 €
No 12 Grade II Grand Prix Test Freestyle	Sunday	09/06/24	not before 8.00 h	1000 €
No 13 Grade III Grand Prix Test Freestyle	Sunday	09/06/24	not before 8.00 h	1000 €
No 14 Grade IV Grand Prix Test Freestyle	Sunday	09/06/24	not before 8.00 h	1000 €
No 15 Grade V Grand Prix Test Freestyle	Sunday	09/06/24	not before 8.00 h	1000 €
No 16 Team Classification				1000 €
<b>Total Prize Money</b>				<b>6.000 €</b>
<b>Prizes in Kind</b>				<b>./.</b>



**IX. COMPETITIONS DETAIL**

**FIRST DAY: Friday**

**DATE: 07/06/2024**

**COMPETITION No 1**

Grade I - Para Grand Prix Test A

Grade/Test:	Grade I - Para Grand Prix Test A, to be ridden from memory
Number of horses per athlete:	2
Starting order:	Draw 8414
Total prize money:	Prize in Kind

\* \* \* \* \*

**COMPETITION No 2**

Grade II - Para Grand Prix Test A

Grade/Test:	Grade II - Para Grand Prix Test A, to be ridden from memory
Number of horses per athlete:	2
Starting order:	Draw 8414
Total prize money:	Prize in Kind

\* \* \* \* \*

**COMPETITION No 3**

Grade III - Para Grand Prix Test A

Grade/Test:	Grade III - Para Grand Prix Test A, to be ridden from memory
Number of horses per athlete:	2
Starting order:	Draw 8414
Total prize money:	Prize in Kind

\* \* \* \* \*

**COMPETITION No 4**

Grade IV - Para Grand Prix Test A

Grade/Test:	Grade IV - Para Grand Prix Test A, to be ridden from memory
Number of horses per athlete:	2
Starting order:	Draw 8414
Total prize money:	Prize in Kind

\* \* \* \* \*

**COMPETITION No 5**

Grade V - Para Grand Prix Test A

Grade/Test:	Grade V - Para Grand Prix Test A, to be ridden from memory
Number of horses per athlete:	2
Starting order:	Draw 8414
Total prize money:	Prize in Kind

\* \* \* \* \*

**SECOND DAY: Saturday**

**DATE: 08/06/2024**

**COMPETITION No 6**

Grade I - Para Grand Prix Test B

Grade/Test:	Grade I - Para Grand Prix Test B, to be ridden from memory
Number of horses per athlete:	2
Starting order:	Draw 8414
Total prize money:	Prize in Kind

\* \* \* \* \*

**COMPETITION No 7**

Grade II - Para Grand Prix Test B

Grade/Test:	Grade II - Para Grand Prix Test B, to be ridden from memory
Number of horses per athlete:	2
Starting order:	Draw 8414
Total prize money:	Prize in Kind

\* \* \* \* \*

**COMPETITION No 8**

Grade III - Para Grand Prix Test B

Grade/Test:	Grade III - Para Grand Prix Test B, to be ridden from memory
Number of horses per athlete:	2
Starting order:	Draw 8414
Total prize money:	Prize in Kind

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**COMPETITION No 9**

Grade IV - Para Grand Prix Test B

Grade/Test:	Grade IV - Para Grand Prix Test B, to be ridden from memory
Number of horses per athlete:	2
Starting order:	Draw 8414
Total prize money:	Prize in Kind

\* \* \* \* \*

**COMPETITION No 10**

Grade V - Para Grand Prix Test B

Grade/Test:	Grade V - Para Grand Prix Test B, to be ridden from memory
Number of horses per athlete:	2
Starting order:	Draw 8414
Total prize money:	Prize in Kind

\* \* \* \* \*

**THIRD DAY: Sunday**

**DATE: 09/06/2024**

At CPEDI 3\* only the best one third of the Athlete/Horse combinations per Grade of the total number of Athletes are qualified to participate in the Freestyle (based on the total result of the Para Grand Prix A and Para Grand Prix B). Where one third of the class is less than eight (8) Athletes, then eight (8) will be allowed to compete. However, all participants must have reached a minimum score of sixty percent (60%) as an average of the Para Grand Prix A and Para Grand Prix B. Athletes may only compete with one (1) Horse in the Freestyle Competition and for those with more than one (1) Horse qualified; they may choose one of the qualified Horses on which to compete and must declare the Horse at the latest one hour after the end of the previous Competition. Should a qualified combination withdraw or be disqualified etc. the next qualified combination may compete.

**COMPETITION No 11**

Grade I - Para Grand Prix Test Freestyle

Grade/Test: Grade I - Para Grand Prix Test Freestyle, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Draw 8414  
Total prize money: 1000,- €  
Prize money / split-up : 300/220/180/100/100/100

\* \* \* \* \*

**COMPETITION No 12**

Grade II - Para Grand Prix Test Freestyle

Grade/Test: Grade II - Para Grand Prix Test Freestyle, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Draw 8414  
Total prize money: 1000,- €  
Prize money / split-up : 300/220/180/100/100/100

\* \* \* \* \*

**COMPETITION No 13**

Grade III - Para Grand Prix Test Freestyle

Grade/Test: Grade III - Para Grand Prix Test Freestyle, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Draw 8414  
Total prize money: 1000,- €  
Prize money / split-up : 300/220/180/100/100/100

\* \* \* \* \*

**COMPETITION No 14**

Grade IV - Para Grand Prix Test Freestyle

Grade/Test: Grade IV - Para Grand Prix Test Freestyle, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Draw 8414  
Total prize money: 1000,- €  
Prize money / split-up : 300/220/180/100/100/100

\* \* \* \* \*

**COMPETITION No 15**

Grade V - Para Grand Prix Test Freestyle

Grade/Test:	Grade V - Para Grand Prix Test Freestyle, to be ridden from memory
Number of horses per athlete:	1
Starting order:	Draw 8414
Total prize money:	1000,- €
Prize money / split-up :	300/220/180/100/100/100

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1. ATHLETES (and Chefs d'Equipe)**

#### **Accommodation.**

##### Official event hotel

Best Western Hotel Hohenzollern(4\*)  
Tel: +49 (0) 541-33 17 0

Theodor- Heuss-Platz 5, 49074 Osnabrück  
Internet: [www.advenahotels.com](http://www.advenahotels.com)

Steigenberger Hotel Remarque(4\*)  
Tel. +49 541 6096-0

Natruper-Tor-Wall 1, 49076 Osnabrück  
Internet: [www.steigenberger.com/osnabrueck](http://www.steigenberger.com/osnabrueck)

Hotel Rittergut Osthoff,  
Tel. 0151-19635743(3.00-5.00 pm)

Rittergut Osthoff 3a,  
49124 Georgsmarienhütte  
[booking@hotel-rittergut-osthoff.de](mailto:booking@hotel-rittergut-osthoff.de)  
Internet: [www.hotel-rittergut-osthoff.de](http://www.hotel-rittergut-osthoff.de)

Hotel im Park (3\*)  
Tel: +49 (0)5403 788380

Phillip-Sigismund-Allee 4, 49186 Bad Iburg  
Internet: [www.hotel-im-park.com](http://www.hotel-im-park.com)

Ibis styles (3\*)  
Tel: +49 (0)541 40490

Blumenhaller Weg 152, 49078 Osnabrück  
Internet: [www.ibis-osnabrueck.de](http://www.ibis-osnabrueck.de)

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from to

#### **Meals.**

Meals will be provided on the show grounds from Wednesday, 05/06/2024 (noon) to Sunday, 09/06/2024 (noon)

- for Athletes of the CPEDI, CDI1\* and CDI3\* at the Athletes' own expense.

### **2. GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: The Organiser  Athletes

#### **Meals.**

Meals will be provided on the show grounds from Wednesday, 05/06/2024 (noon) to Sunday, 09/06/2024 (noon)

- for grooms of the CDI1\* and CDI3\* at the Athletes' own expense.

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness. As much as possible in accordance with the Organisers Guide, [Point 4.7.2 - Facilities, Services & Conditions for Grooms.](#)**

**XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

**1. DRAW**

Location of the draw: show office

**2. COMPETITION ARENA(S)**

**Outdoor Arena(s)**

Total dimensions: 60 x 20 m (2 arenas)

Type of Footing: sand

**3. PRACTICE ARENA(S)**

Number of practice arenas 2

Arena - Dimensions: 20 x 60 m

Type of Sand Footing: sand

Lunge facilities in place Yes  No

Restaurant on the grounds Yes  No

Toilets and showers Area Yes  No

Administration and Information Area Yes  No

FEI Classification Area Yes  No

Free parking Area Yes  No

Areas must be accessible for wheelchairs.

**4. STABLES**

Size of boxes 3 m x 3 m (at least 3m x 3m) an adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Horses will be stabled (incl. 1st bedding - shavings) on the show grounds from 05.06.2024 (11.00 am) to 09.06.2024. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used.

**5. PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer a Paperless Judging at FEI Para Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>.)

Yes

Name of the Company: Black Horse One GmbH (compulsory)

FEI Certified Service Provider ID number: GV91B111AKSCI (*compulsory*)

Contact person at Event

Name: Daniel Göhlen (*compulsory*)

FEI ID number: 10055662 (*compulsory*)

Contact email: daniel@blackhorse-one.com (*compulsory*)

## 6. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? The list of certified Service Providers is available here:

<https://inside.fei.org/fei/your-role/it-services/it-providers/list>.

No

Name of the Company: HSR Performance

Contact person at Event

Name: Hendrik Schulze Rückamp

FEI ID number: 10115627

Contact email: hendrik@schulze-rückamp.de (*compulsory*)

## 7. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

Yes

Name of the Company: EventClearing

Contact person

Name: Matthias Lienhop

FEI ID number (if applicable): 10044444

Contact email: info@eventclearing.lu

Activity/Function: Administration of settlement of accounts

## 8. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6.

## 9. ADVERTISING ON ATHLETES AND HORSES

The athletes are authorised  not authorised  to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

## 10. TICKETING

Are you selling ticket for spectator to attend your event: Yes  No

## 11. BETTING

Betting will be authorised by the Organiser. Yes  No

## 12. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

## 13. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

## 14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Limited Organiser Shuttle Service will be available.

Public Transport or taxi to be paid by the Athletes themselves.

## 15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

### NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 2

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

## 16. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: "<http://inside.fei.org/fei/your-role/organisers/handbook>

## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Name: Horses & Dreams Entertainment GmbH, Carsten Verwey

Address: Am Borgberg 3, 49170 Hagen a.T.W

Telephone: 0049 5401 89 20 11 mobil: 0049 172 186 04 99

Email: [c.verwey@psi-sporthorsed.de](mailto:c.verwey@psi-sporthorsed.de)

Opening hours: in the show office from Wednesday Thursday 12.00 to Friday 9.00 a.m

Customs and veterinary fee will not be taken over
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### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit free from infectious disease and meet the FEI's health requirements before being allowed to compete.



## ENTRY OF HORSES

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from an EU member country a health certificate "EQUI-INTRA-IND" according to implementing regulation (EU) 2021/403. The use of TRACES-NT is mandatory.

b) in case of arrival from a country not belonging to the EU a health certificate "EQUI-X" according to implementing regulation (EU) 2021/403.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad. In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad. In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

## 3. NATIONAL REQUIREMENTS

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):

[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)

- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):

[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)

- German Animal Health Act (Tiergesundheitsgesetz):

[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)

- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung):

[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)

- German Regulation regarding Livestock Transport (Viehverkehrsverordnung):

[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)

- etc.

#### **4. PONIES**

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

#### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

#### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for infectious disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

##### **7.1 PASSPORTS. FEI General Regulations**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

##### **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations**

On arrival at an Event venue, all Horses must undergo an examination by an FEI veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and met the FEI's general health requirements to access the FEI Stables Area. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, infectious disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### **7.4 HORSE INSPECTIONS. FEI Veterinary Regulations**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations**

Horses may be subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).**

### **8.1 SAMPLING. FEI VETERINARY REGULATIONS**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2 ELECTIVE TESTING. FEI VETERINARY REGULATIONS**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

The FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3 1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### **1.2 ATHLETES AND OWNERS**

##### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, the organizer's delegates or assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements

Furthermore before the first use of the event area, before the first training resp. before the start of the competition, each participant will have to make oneself familiar with the conditions of the event area. With the first ride on the event area, the event ground as according to the rules and to the contract and she/he refrains from liability against the organizer, except when the OC acts reckless or deliberately on injury to life, body or health.

Neither the OC, nor the Shipping Agent accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddler, utensils and all other object (including damage resulting from theft, loss, fire). NF's/riders are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the event, including without limitations, problems during the transportation to and from the venue in Hamburg.

Transport and travel Insurance for horses, riders and grooms:  
Riders are responsible for arranging their own travel and transport insurance. The event organizer strongly advise all riders take care of travel and transport insurance for the rider, groom, and horse(s)

Medical insurance for riders and grooms:  
Riders and grooms are responsible for arranging their own medical insurance. The event organizer strongly advise all riders to take care of medical insurance for the rider and groom.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <https://inside.fei.org/content/general-regs-statutes>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## **5. ADDITIONAL INFORMATION FROM THE ORGANISER**

### **5.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **5.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **5.3 FEI-PASSPORTS**

Horses entered in CIMs (CDI1\*/CDI2\*/CDIYH/CDIAM/CDIU25/CDIJ/CDIY/CDICh/CDIP) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **5.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### **5.5 DOGS**

All dogs must be leashed and affixed to a human or stationary object on the whole show ground and in the stable area. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

### **5.6 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs):

<https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

### **5.7 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1**

For all measures in place at the time of the Event, please refer to:

<https://inside.fei.org/fei/your-role/veterinarians/biosecurity-movements/biosecurity/ehv-1>.

### **5.8 SMOKING**

Smoking is strictly prohibited in the stables.

### **5.9 MOTORIZED BICYCLES**

Motorized bicycles are forbidden on the whole showground (including stable area)

### **5.10 DATA PROTECTION BASIC REGULATION**

By participating in the event, participants and the people belonging to them agree that Horses & Dreams Entertainment GmbH and the companies and agents commissioned by H&D will use the photographs/photos, videos and statements taken at Horses & Dreams for the event-related press release, and use public relations. The photographs/photos, videos and statements taken are used for advertising purposes in publications:

- on [www.psi-events.de](http://www.psi-events.de) and <https://horses-and-dreams.de>
- on the Horses & Dreams social media channels (Twitter and Facebook)
- on the Horses & Dreams social media accounts (Twitter, Facebook and Instagram).
- in regional daily newspapers and information sheets (PR texts and press releases) therefore cannot be generally ruled out.

The use includes in particular storage, playback, reproduction, image processing, distribution, publication or making accessible as well as the steps associated with publication (e.g. printing).

## **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

**Distribution of Prizes and Indemnities**  
 After having deducted possible outstanding from the prize-money and/or reimbursements (e. g. transport charges, travelling expenses), the remaining amount will be transferred after the event to the account registered with app.eventclearing.lu. Athletes, who have not used EventClearing so far are kindly requested to register themselves after closing date of entries, after having received an email from EventClearing!  
 Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0.82 % on the prize money or 5.5 % on the amount of tax deduction) on amounts above 250 EUR. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.  
 If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants.  
 If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.  
 If there are 4 or less athletes in the competition, the table below applies.

Nbr of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
5 <sup>th</sup>					
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

## **XV. ANNEXES**

### **1. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/results/p-e-dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [para-dressageresults@fei.org](mailto:para-dressageresults@fei.org), in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation. The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.